

MINUTES OF THE REGULAR MEETING OF JUNE 23, 2022

On June 23, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Dave Harby, Sandra Finch, Terry Hill, John Spezia, Greg Wolfe, and Student Trustee Olivia Logue. Trustees absent: Tracy Cherry and Dylan Haun.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Brian Hensgen, Mark Barnes, Tim Bunton, Matt Cervantes, Jerry Davis, and Corey Potter.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and second by Mr. Spezia, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Brian Hensgen, Assistant Vice President, Student Services; Mark Barnes, Director, Information Technology; Tim Bunton, Athletic Director; Matt Cervantes, Head Women's Softball; Jerry Davis, Jerry Davis Law; and Corey Potter, Epic Insurance.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: RECOGNITION OF DACC GOLF TEAM AND SOFTBALL TEAM

Golf Coach Terry French and golf and softball athletes were unable to attend the meeting. Women's Softball Coach Matt Cervantes reported that this past year was a season for the record books for softball. The team finished 7th in the country, are District B Champions, Region 24 Regular Season Champions, and first in the nation in stolen bases (185) and triples (41).

Coach Cervantes also reported that six players received all-conference awards; four players received Region 24 awards, including one player being selected as Region 24 Player of the Year;

and one player received a Second Team All-American award. Additionally, Coach Cervantes was selected as the Central B District Coach of the Year.

The Board and Dr. Nacco congratulated Coach Cervantes and the athletic teams for their successful year.

ITEM 7: ATHLETICS REPORT:

Mr. Tim Bunton highlighted the Athletics Report. He reported that 22 athletes are on the NJCAA Academic Award list and 25 athletes maintained a 3.5 or higher GPA during the 2021-2022 academic year. He credited the athletic coaches for having study tables and doing grade checks, etc.

DACC athletes participate in fundraising events and community service. Mr. Bunton shared the list of athletes who have transferred to further their education and/or continue their athletic career.

Dr. Nacco and the Board expressed appreciation to Mr. Bunton for his report.

ITEM 8: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending May 31, 2022 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF MAY 26, 2022**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill and a second by Mrs. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

**A. BOARD CONSIDERATION OF CYBER LIABILITY INSURANCE
FOR FY23**

Several Illinois community colleges have been victim of cyberattacks in the recent past and while obtaining cyber insurance has always been important, it is now extremely important. The College has been in the process of making as many changes as we possibly can to ensure our systems are as safe and secure as possible. The migration of Colleague system (our Enterprise

Resource System/Student Information System, or ERP/SIS), to Ellucian's Managed Cloud was a significant step in this ongoing process.

The next important step is to implement Multi-Factor Authentication (MFA), which requires an additional separate step to gain access to our systems.

Because of the cyberattacks at other Illinois community colleges, obtaining cyber insurance has become increasingly difficult. We are fortunate to have received a quote from our current carrier, CFC, for coverage.

Upon motion by Mrs. Finch, and a second by Mr. Spezia, the Board approved the Cyber Liability Insurance for FY23. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF PROPERTY AND LIABILITY INSURANCE FOR FY23

On behalf of DACC, Epic Insurance Midwest submitted for quotation to Illinois Counties Risk Management Trust (ICRMT), St. Charles, IL, EMC Insurance Group, Oakbrook Terrace, IL, and Liberty Mutual Insurance, Indianapolis, IN. EMC Insurance Group is not writing new school business in Illinois at this time. Liberty Mutual declined as they have in the past as they cannot provide coverage for the truck driving or wind turbine training programs. Since Wright Specialty has not responded to our applications in the last several years, they were not contacted.

The insurance proposal (external exhibit) prepared by Corey Potter and Charlene Mornout of Epic Insurance Midwest reflects an overall increase of \$12,180 (approximately 7.25%) in premiums from Illinois Counties Risk Management Trust (ICRMT) for property and liability insurance. This is due to property values being increased almost 6% (approximately \$8M). ICRMT tried to offset this increase by reducing premiums in a few other areas. The proposed premium for FY23 for property and liability insurance will be \$180,176 (FY22 premium \$167,996).

Epic did not increase their agency fee from last year (external exhibit). It has remained the same for several years.

Upon motion by Mr. Hill, and a second by Mrs. Finch, the Board approved the Property and Liability Insurance for FY23. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and a second by Mrs. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 4 yeas, 2 nays.

D. BOARD CONSIDERATION OF RECOMMENDATION TO RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF TRUSTEES AND THE DANVILLE AREA COMMUNITY

**COLLEGE FACULTY EDUCATION ASSOCIATION, IEA-NEA FOR
JULY 1, 2022 TO JUNE 30, 2023**

Upon motion by Mrs. Finch, and a second by Mr. Hill, the Board ratified the Collective Bargaining Agreement between the Board of Trustees and the Danville Area Community College Faculty Education Association, IEA-NEA for July 1, 2022 to June 30, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

**E. BOARD CONSIDERATION OF 2022-2023 STRATEGIC PLANNING
MATRIX**

As a single-sheet, one-sided document, the Matrix provides an overview of the College's strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College.

From these strategies and tactics, individual departments are able to derive more detailed annual goals. The Matrix would normally require a concomitant document that provides more detailed descriptions of these initiatives.

Most important, as the Matrix corresponds to the College's institutional priorities for an academic year, this document plays a crucial role in laying the groundwork for the budgeting process conducted during the spring for the coming fiscal year.

The 2022-2023 Strategic Planning Matrix has undergone a six-month development process that has included input from all key College stakeholders.

Upon motion by Mrs. Finch and a second by Mr. Hill, the Board approved the 2022-2023 Strategic Planning Matrix. The motion passed by roll call vote: 6 yeas, 0 nays.

**F. BOARD CONSIDERATION OF CLAIMS REPRESENTATIVE
CERTIFICATE PROGRAM**

Academic Affairs, under the leadership of Dr. Carl Bridges, has partnered with CCMSI to create a Claims Representative Certificate Program. This partnership will be graduates for a career as a claims adjuster.

Upon successful completion of the coursework in Terms 1 and 2, students may be eligible for a paid internship with CCMSI to further prepare them for a career as a claims adjuster.

ICCB requires that our local Board of Trustees approve any new programs before the paperwork can be submitted to ICCB for their approval. We are excited about this new certificate program and the interest expressed with potential students.

Upon motion by Mrs. Finch, and a second by Mr. Hill, the Board approved the Claims Representative Certificate Program. The motion passed by roll call vote: 6 yeas, 0 nays.

G. BOARD CONSIDERATION OF RENEWAL OF LEASE FOR THE AMERICAN JOB CENTER

We are asking the Board for authorization to renew the lease with Vermilion Development for the American Job Center on 407 North Franklin Street, Danville.

The proposed lease is effective 7/1/22 through 6/30/27. The lease amount is \$72,000 for 7/1/22 through 6/30/23. Each year thereafter, the amount will be increased to be an amount equal to the lessor of (i) three percent (3%) of the fixed minimum rent payable; or (ii) the fixed minimum rent multiplied by the percentage increase in the Revised Consumer Price Index from April 1 of the prior year to April 1 of the current year. (In no event shall fixed minimum rent decrease.) The College is responsible for the lease amount, but the community partner agencies cover all American Job Center operating costs.

Upon motion by Mr. Hill, and a second by Mrs. Finch, the Board approved the Renewal of Lease for the American Job Center. The motion passed by roll call vote: 6 yeas, 0 nays.

- ITEM 15: INFORMATION**
 - A. TRUSTEE COMMENTS**
 - B. COMMUNICATIONS**

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:49 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____